



HO CHI MINH

- 60 Nguyen Van Thu Str, DaKao Ward, District 1, Ho Chi Minh City.
- **(**84-28) 2261 2929
- (84-28) 39111538

HA NOI

- 36 Hoang Cau Str, O Cho Dua Ward, Dong Da District, Ha Noi City.
- (84-24) 2261 2929 (84-24) 3564 3167





www.luathongduc.com www.lhdfirm.com www.luathongduc.com www.lhdfirm.com

ABOUT HONG DUC LAW FIRM

LHD Limited Law Company - LHD Law Firm (Luat Hong Duc) was established in June 13th, 2007 in Ho Chi Minh City, Vietnam. On the foundation of combination between the young, dedicated lawyers and senior professionals in legal consultancy for foreign investors community in Vietnam and domestic enterprises. LHD Law Firm is considered as the most reputable Law Firms in Vietnam. The prestige of LHD Law Firm has been recognized in the areas of investment, trade, establishment and organization company, business mergers and acquisitions, contracts, securities, intellectual property, and litigation, dispute settlement.

► AWARDS OF LHD LAW FIRM

- LEGAL500
- HG.ORG
- IFLR 1000





















LAWYERS



TO HONG DUC

Founder of LHD Law Firm Founding Lawyer

► Workplace: Ho Chi Minh Office

► Email: all@lhdfirm.com

► Tel: 028.2261.2929



TO THI THANH THUY

Manager of Ho Chi Minh Head Quaters

Member Lawyer

► Workplace: Ho Chi Minh Office

► Email: thanhthuy@lhdfirm.com

► Tel: 028.2261.2929



NGUYEN PHUONG KHANH

Manager of Ha Noi Branch

Member Lawyer

► Workplace: Hanoi Office

► Email: phuongkhanh@lhdfirm.com

► Tel: 024.2261.2929



TRAN THUY VI

Member Lawyer

► Workplace: Ho Chi Minh Office

► Email: vitran@lhdfirm.com

► Tel: 028.2261.2929



NGUYEN HUONG QUYNH THAO

Member Lawyer

► Workplace: Ho Chi Minh Office

► Email: quynhthao@lhdfirm.com

► Tel: 028.2261.2929



PHAN THI QUI

Member Lawyer

► Workplace: Ho Chi Minh City

► Email: qui.phan@lhdfirm.com

►Tel: 028.2261.2929



NGUYEN BICH THUAN

Member Lawyer

► Workplace: Ho Chi Minh Office

► Email: bichthuan@lhdfirm.com

► Tel: 028.2261.2929



MAI LIEN

Member Lawyer

► Workplace: Hanoi Office

► Email: mailien@lhdfirm.com

► Tel: 024.2261.2929



HO SY HIEP

Member Lawyer

► Workplace: Hanoi Office

► Email: syhiep@lhdfirm.com

► Tel: 024.2261.2929



LE THI MINH THUY

Member Lawyer

► Workplace: Ho Chi Minh Office

► Email: minhthuy@lhdfirm.com

► Phone: 02822612929



NGUYEN KIM NA

Representative of Intellectual Property

► Workplace: Hanoi Office

► Email: kimna@lhdfirm.com

► Tel: 024.2261.2929



BUI THI KIM CHUNG

Chief Accountant

► Workplace: Ho Chi Minh Office

► Email: kimchung@lhdfirm.com

►Tel: 028.2261.2929



BUI THI KIM THUY

Chief Accountant

► Workplace: Hanoi Office

► Email: kimthuy@lhdfirm.com

►Tel: 024.2261.2929

AND MORE THAN 50 ASSOCIATES THROUGHOUT VIETNAM

COMPANY SERVICES

1. LEGAL AND LAWYER SERVICES

- * Establishing domestic enterprise Adjusting the Certificate of Business registration, office space service.
- * Establishing foreign invested enterprise in Vietnam: 100% foreign-owned company, joint venture, branch...
- * Establishing/Dissolution of Representative office of foreign traders.
- * Merger and acquisition (M&A)
- * Offshore investment consulting; immigration consulting,
- * Applying Sub-license, certificate of business eligibility, including:
- + Domestic travel business license
- + International travel business license
- + Certificate of eligibility for information security
- + Certificate of sufficient facilities for food hygiene and safety
- + License for operation of foreign language center,...
- + License for operation of general, cosmetic clinic,...
- + License for establishing preschool

- + License to announce circulation of products (Food, supplements, cosmetics)
- + Wine/cigarette products retail license
- + License for providing Labor out-sourcing
- * Consulting and doing the registration of construction activity capacity certificate
- * Barcode registration service
- * Notification, registration of e-commerce platform at the Ministry of Industry and Trade
- * Divorce settlement (quickly)
- * Drafting contract, translating legal documents
- * Consulting Foreign element marriage
- * Applying Work permit, Criminal record; visa, temporary resident card
- * Labor law consultancy
- * Real estate consultancy and litigation
- * Debt recovery
- * Legal consultancy and litigation/dispute settlement.

2. INTELLECTUAL PROPERTY AND AUTHOR RIGHTS SERVICES

- * Registration of trademark protection
- * Registration of industrial designs protection
- * Registration of patent/utility solution protection
- * Registration of copyright protection
- * Trademark infringements settlement
- * Commercial franchise
- * Other intellectual property services

3. ACCOUNTING – TAX CONSULTING – TAX PROCEDURES SERVICES

- * Initial tax declaration, print order, issue and use invoices
- * Accounting, tax reporting and bookkeeping services
- * Finalize tax, clean and complete records, accounting books services
- * Value-added tax refund service
- * Financial statements preparation for loans, additional documents
- * Dissolution and bankruptcy of enterprises services
- * Auditing service
- * Labor registration, social insurance, health insurance services
- * Payroll service

4. REGULAR ENTERPRISE LEGAL CONSULTANCY SERVICE

5. SHARE OFFICE SERVICE



www.lhdfirm.com www.luathongduc.com 06

COME FROM 39 COUNTRIES ALL AROUND THE WORLD



CONTACT US

HO CHI MINH OFFICE

- Headquarter: HP Towel, Floor 7th, 60 Nguyen Van Thu Street, Da Kao Ward, District 1, HCMC, Vietnam.
- Email: all@lhdfirm.com
- C Tel: +848 2244 6739
- **a** Fax: +848 3911 1538

HANOI OFFICE

- Headquarter: Anh Minh Towel, Floor 4th, 36 Hoang Cau, O Cho Dua Ward, District Dong Da, Hanoi, Vietnam.
- Email: hanoi@lhdfirm.com
- C Tel: +844 6260 4011
- **a** Fax: +844 3564 3167

DA NANG OFFICE

- Headquarter: Embassy Tower, no 83 Tran Phu, Hai Chau 1 Ward, Hai Chau District, Da Nang City, Vietnam
- Email: danang@lhdfirm.com
- Tel: 0907 796 818 / 0911 633 168

